

F MEC INTERNATIONAL FINANCIAL SERVICES LIMITED

CIN: L65100DL1993PLC053936

Regd. Office: 1st Floor, Central Bank Building 13-B, Netaji Subhash Marg, Daryaganj, Delhi- 110002
 Email: fmecinternational@gmail.com Website: www.fmecinternational.com

NOTICE FOR THE 1st EXTRAORDINARY GENERAL MEETING OF THE COMPANY FOR THE FINANCIAL YEAR 2018-2019 AND E-VOTING

(A) Extraordinary General Meeting:

Notice is hereby given that the 1st Extraordinary General Meeting (EGM) of the members of **F MEC INTERNATIONAL FINANCIAL SERVICES LIMITED** will be held on Monday, 25th June, 2018 at the Registered Office of the Company located at 11nd Floor, Central Bank Building 13-B, Netaji Subhash Marg, Daryaganj, Delhi-110002 at 03:00 P.M. to transact the business as set out in the Notice convening the said EGM.

The Company has on 01st June, 2018 completed the dispatch of the EGM Notice to the Members, whose names have appeared in the Register of Members for those holding shares in physical mode as on 30th May, 2018 either by email to the email ids registered with the Company/Registrar & Share Transfer Agents (RTA/ Depository Participant(s), as the case may be, or by post/courier at the address registered with the Company/RTA. The EGM Notice and other communications sent electronically have been displayed on the Company's website www.fmecinternational.com and shall also be available for inspection by the Members at the Registered Office of the Company on all working days, except Saturdays, Sundays and public holidays, between 11:00 a.m. and 1:00 p.m. up to the date of the EGM.

Further, it is to be noted that in accordance with the provisions of SEBI (Prohibition of Insider Trading) Regulation, 2015 and the Company's code of conduct for Prevention of Insider Trading, the "Trading Window" for dealing in the securities of the Company shall remain closed from 03rd June, 2018 to 27th June, 2018 (both days inclusive) for Directors/ Officers/Employees of the Company along with Designated Persons and their immediate relatives. The trading window shall reopen from 28th June, 2018.

(B) E-voting:

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings, the Company is providing remote e-voting facility for its shareholders to cast their votes electronically from a place other than the venue of the EGM for all the resolutions set forth in the Notice, for which the Company has engaged the services of CDSL as e-voting agency.

All the members are informed that:

1. The cut-off date for determining eligibility to vote by electronic means is 18th June, 2018.
2. Date of completion of sending Notice of EGM: 01st June, 2018
3. Any person, who acquires shares and become members of the Company after dispatch of the notice of the EGM and holding shares as of the cut-off date, i.e. 18th June, 2018 may obtain the login-id and password by sending an e-mail to fmecinternational@gmail.com and helpdesk.evoting@cdslindia.com by mentioning their Folio No./ DP ID and Client ID No. However, if such shareholder is already registered with CSDL for remote e-voting then existing user-id and password can be used for casting your vote.

Date & time of commencement of remote e-voting	Thursday, 21 st June, 2018, 9:00 A.M. (IST)
Date & time of end of remote e-voting	Saturday, 23 rd June, 2018, 5:00 P.M. (IST)

4. The remote e-voting facility shall not be allowed beyond 5:00 p.m. (IST) on Saturday, 23rd June, 2018.
5. The Notice of the Extraordinary General Meeting is available on Company's website viz. www.fmecinternational.com and on CDSL's website viz. www.evotingindia.com.

The Members, who have not cast their vote through remote e-voting can exercise their voting rights at the EGM. The Company will make necessary arrangements in this regard at the EGM Venue. The facility for voting through electronic voting system ("Insta Poll") shall be made available at the EGM and the Members attending the EGM, who have not cast their vote by remote e-voting, shall be able to vote at the EGM through ("Insta Poll").

Members who have cast their vote by remote e-voting prior to the EGM may also attend the EGM; however those Members shall not be entitled to cast their votes again at the EGM.

In case of any grievance in respect of e-voting, Members may refer to the Help & Frequently Asked Questions (FAQs) and e-voting user manual www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or call Helpdesk: 18002005533 or email to www.fmecinternational.com or call : 011-43680407.

The result of e-voting shall be announced either on or after the EGM of the Company, but not later than 28th June, 2018. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.fmecinternational.com and on the website of CDSL for information of the Members, besides being communicated to the Stock Exchanges. A Member entitled to attend and vote at the EGM is entitled to appoint a Proxy to attend and vote instead of himself/herself and the Proxy need not be a Member of the Company. The Instrument appointing the Proxy, in order to be valid and effective, should be deposited at the Registered Office of the Company within not less than forty-eight hours before the commencement of the EGM.

For and on behalf of the Board
F Mec International Financial Services Limited
 Sd/-

Place : New Delhi
 Date : 02.06.2018

Radhika Kathuria
 Company Secretary & Compliance Officer

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